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ABSTRACT

The New York State Board of Regents offers an off-campus bachelor of science degree in nursing equivalent to a campus-based four-year nursing program. Described in detail are its general education component, nursing component, and how to begin the program. A list of approved equivalency examinations is included. (MSE)

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New York Regents External Degree
Bachelor of Science (Nursing) Degree Description

I. INTRODUCTION

The New York Regents External Bachelor of Science (Nursing) Degree is designed to enable individuals to earn a college degree by using college courses, proficiency examinations and/or special assessment. It provides a program of assessment rather than instruction; classroom attendance is not required. Instead, it evaluates a candidate's previous collegiate or independent study and offers examinations in content areas essential for the degree. It is free of customary time constraints and permits candidates to satisfy requirements at a pace that meets their individual situation. There are no prerequisites for enrollment such as age, residence or previous educational experience. With few exceptions there is no established order in which the requirements must be met, and all degree requirements may be satisfied by examinations. Study guides for each examination are available to enrolled candidates on request from the main office. (Use letterhead address.)

The Bachelor of Science (Nursing) Degree is equivalent to a campus-based four-year nursing program: 60% of the content requirements are in general education and 40% in nursing. The Bachelor of Science (Nursing) Degree (BSN) is separate from the external associate degrees in nursing and does not require previous completion of either an associate degree in nursing (campus-based or external) or a diploma program. However, candidates who have such backgrounds will have considerable advantage over those with more limited experience in nursing. Individuals who are LPN's, aides or medical corpsmen may want to complete the Associate Degree in Nursing before going into the BSN program. Although a nursing background is not mandatory, individuals who have *no* previous nursing experience are advised to consider a more conventional nursing program that provides instruction.

The Bachelor of Science (Nursing) Degree was approved to commence by the New York State Education Department on April 1, 1976. Full accreditation will be sought from both the Education Department and the National League for Nursing after all examinations are completed and a group of candidates have graduated. The Regents External Degree Program is accredited by the Middle States Association of Colleges and Schools, as well as by the New York State Board of Regents.

New York College Proficiency Examinations and the written Regents External Degree Examinations are offered at 12 testing centers throughout New York. They also are available outside of New York State through the American College Testing Program (ACT). (See page 8.)

Certain Federal, New York State and VA scholarship, grant and loan programs may be available to enrolled candidates who meet eligibility requirements. Information may be obtained from the Regents External Degree office.

II. THE GENERAL EDUCATION COMPONENT

The study of arts and sciences is an essential part of preparation for professional practice in that it contributes both knowledge and an intellectual approach. The objective of the general education component is to ensure that degree recipients have a well rounded and basic understanding of humanities, social sciences, and natural sciences/mathematics. As explained below, some of these requirements are prescribed and some are unrestricted electives. The following requirements are stated in semester hour credits; comparable quarter hour credits also are acceptable.

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A. General Education Requirements

1. Minimum Number of Credits

To meet the general education requirements a candidate must earn passing grades in the amount of [72] semester hour credits. Courses, examinations or a combination of these may be used to meet requirements.

2. Minimum Distribution Requirements

A minimum of [60] *semester hour credits of the general education component must be in the liberal arts and sciences, distributed among humanities, social sciences and natural sciences/mathematics as follows:*

a. Humanities—A minimum of [24] semester hour credits must be earned in such subjects as English, languages, philosophy, art, music, etc.

b. Social Sciences—A minimum of [15] semester hour credits must be earned in such subjects as sociology, anthropology, history, political science, psychology, etc.

c. Natural Sciences/Mathematics—A minimum of [15] semester hour credits must be earned in such subjects as anatomy and physiology, microbiology, chemistry, mathematics, etc.

d. Additional Social Sciences-Natural Sciences/Mathematics to Provide Distribution Flexibility—An additional [6] semester hour credits are needed to satisfy general education requirements in the liberal arts and sciences. These six semester hour credits may be earned in either social sciences or natural sciences/math or may be distributed among both areas.

For additional examples of subjects for each major area see the list included in this document.

3. Concentration Requirement

Candidates are expected to demonstrate knowledge above the introductory level. Therefore, a minimum of nine semester hour credits must be earned in at least one subject area of the candidate's choice. These credits must be classified as humanities, social sciences, or natural sciences/mathematics, rather than electives. For example, any one of the following (or comparable sequences) would satisfy this requirement:

a. taking three 3-credit courses in Spanish for a total of 9 credits, or

b. taking one 6-credit examination in general chemistry and one 3-credit course in organic chemistry, for a total of 9 credits, or

c. taking one general psychology course, one abnormal psychology course and one social psychology course, for a total of nine credits.

4. Electives

The remaining [12] semester hour credits required in general education may be earned in any field of collegiate study, including applied and professional areas, as well as humanities, social sciences and natural sciences/mathematics. Electives may include subjects (courses or examinations) as accounting, management, business mathematics, nutrition, etc. Nursing courses at the baccalaureate or higher degree level that *do not duplicate* content covered in the BS Nursing examinations also may be used, pending evaluation by the faculty transcript review committee. Associate degree or diploma nursing courses or college proficiency examinations in nursing *CANNOT* be used to satisfy the elective area.

B. Methods of Satisfying General Education Requirements

The general education component of the Bachelor of Science (Nursing) can be satisfied by:

- College courses from regionally accredited institutions of higher learning
- —Recognized proficiency examinations approved by the faculty
- —Special Assessment of college-level knowledge for which existing proficiency examinations are not available or appropriate
- —Military education courses
- —Recognized courses offered by noncollegiate organizations
- —Combination of the above.

Details about each of these options are described below. It is important, however, for degree candidates to guard against *duplication of credit*.

For example, the College-Level Examination Program (CLEP) General Examination in English Composition covers similar content tested in the New York College Proficiency Examination in Freshman English. The completion of more than one examination or college course covering the same subject matter is considered duplication of credit. Candidates may apply previous work in general education to this degree regardless of when it was completed. There is no time limit on general education courses or examinations.

1. *College Courses*

   a. *Transcripts*—Only official transcripts from regionally accredited colleges and universities will be evaluated by the Regents External Degree registrar. All transcripts from accredited institutions will be accepted for evaluation without regard to the number of institutions attended by the candidate or the dates of attendance. Only transcripts of candidates enrolled in the New York Regents External Degree Program will be evaluated.

   b. *Grading policies*—There is no restriction on how long ago a course may have been completed for it to be considered for credit. Only those grades and courses that the candidate desires to apply toward his or her degree will be evaluated in terms of satisfying grade point average, and distribution requirements. Only those courses in which a grade of "D" or better was achieved can be used for purposes of satisfying general education requirements. However, grades of "D" must be balanced by "B" or better grades in order to achieve the necessary 2.0 or "C" average for graduation.

Those courses that can be classified as satisfying the distribution requirement in humanities, social sciences, or natural sciences/mathematics, will be recorded in the appropriate category. If a particular course is identified as not being related to one of these areas, it will be classified as elective credit. The amount of credit assigned is determined by the institution at which the courses were completed.

2. *Recognized Proficiency Examinations*

   a. *Transcripts*—The Regents External Degree Program will grant credit for successful completion of college-level proficiency examinations offered by the following programs:

   —New York College Proficiency Examination Program (NY-CPEP)*

   —Regents External Degree Program (REDP)*

   —College-Level Examination Program (CLEP-both single subject and general examinations)

   —College Board Advanced Placement Examination (AP)

   —Graduate Record Examination Advanced Tests (GRE)

   —Undergraduate Program Field Tests (UP)

   —Defense Activity for Non-Traditional Education Support (DANTES) or United States Armed Forces Institute (USAFI) tests

   Only official transcripts from these testing agencies will be evaluated and acceptable credit applied toward satisfying the general education requirements. Discontinued examinations will be evaluated for credit as long as official transcripts are available. A listing of all examinations that can be used, and the distribution category into which they fall, and their credit values, is located at the end of this document.

   The examination transcripts submitted by a candidate will be evaluated in terms of satisfying grade point average, concentration and distribution requirements. Those examinations that can be classified as satisfying the distribution requirements in humanities, social sciences, or natural sciences/mathematics, will be recorded in the appropriate category. If a particular examination is not related to one of these areas, it will be classified as elective credit.

   PLEASE NOTE: Military Testing—Candidates in the military service can make arrangements to take the written NY-CPE and REDP examinations on a military base where an Education Service

** In states other than New York State, these are offered by the American College Testing Program as ACT-PEP tests.*

Officer is assigned. Contact American College Testing Office (see page 8) or a military Education Service Officer for additional information.

b. Grading policies—Examinations that receive a letter grade of "D," "Pass," or a minimum acceptable score as determined by the Regents faculty committee will be included in the numerical point average computation. Examinations that receive scaled scores are included on a pass/fail basis and *not* figured into the grade point average.

3. *Special Assessment*

Special assessment is a method of evaluating knowledge in college subject areas—other than nursing—where proficiency examinations are not available or not appropriate. Special assessment may take one of several forms, including oral, written and performance examinations, and the evaluation of portfolios of artistic or literary accomplishments. Enrolled degree candidates can request a Special Assessment in almost any area of collegiate study. The cost will vary, depending upon the type of evaluation requested, but candidates should expect to pay approximately $250 for each assessment. Special assessment presently is carried out only in Albany, New York. Individuals may apply credit earned through special assessment toward the general education requirements for the Bachelor of Science (Nursing) Degree. However, special assessments *CANNOT* be used to meet the nursing component requirements since nursing examinations have been developed for that purpose.

4. *Military Education Programs*

Credit may be earned by completing military service school courses that contain college-level work and that have been evaluated by the Office on Educational Credit (formerly Commission on Accreditation of Service Experience) of the American Council on Education. The same is true of a selected number of Army Military Occupational Specialties (MOS) and Navy Enlisted Ratings (NER). The recommendation provided by the OEC will be used to determine the amount of academic credit to be granted toward the Bachelor of Science (Nursing) Degree, and to classify the courses in terms of the distribution requirements.

5. *Evaluated Noncollegiate Educational Programs*

Credit may be earned by completing courses offered by business, industry, government, and other noncollegiate organizations if these courses have been evaluated by the New York State Education Department Office on Noncollegiate Sponsored Instruction or by the American Council on Education. Credit recommendations provided by the two agencies are published annually in a Guide to Educational Programs in Noncollegiate Organizations. Some of the agencies that have been evaluated are: American Institute of Banking, General Electric, Eastman Kodak, and Trans World Airlines. Further information is available from the Regents External Degree Program office.

6. *FAA Airman Certificates*

Credits are awarded for certain Federal Aviation Administration (FAA) Airman (pilot) Certificates. These are considered elective credits.

III. THE NURSING COMPONENT

The nursing component of the BSN external degree examines baccalaureate level knowledge and professional competencies equivalent to those expected of graduates of more conventional BSN programs. Emphasis is placed on integration of nursing knowledge and related sciences in a variety of complex situations related to major health problems affecting individuals, families and communities, along the continuum from wellness to illness.

A. Nursing Requirements

The examination content areas included in the nursing component are: Health Restoration, Health Support, Professional Strategies, Clinical Performance, Health Assessment and Professional Performance. A general description of each nursing examination follows:

1. *Professional Strategies*

This area examines knowledge of those aspects of philosophy, law, history, and ethics necessary for the practice of professional nurs-

New York Regents External Degree
Bachelor of Science (Nursing)

GENERAL EDUCATION COMPONENT

	HUMANITIES	SOCIAL SCIENCES	NATURAL SCIENCES/MATH	ELECTIVES	TOTAL
MINIMUM NUMBER OF CREDITS*	24	15**	15**	12	72*

ACCEPTABLE METHODS OF MEETING GENERAL EDUCATION REQUIREMENTS

- College Proficiency Exams (NY-CPE and REDP)
- College — Level Exam Program (CLEP)
- Accredited College Courses
- Other Recognized Proficiency Exams (AP, GRE, UP)
- Accredited Noncollegiate Courses
- Special Assessment
- Military Service School Courses
- DANTES (USAFI) Exams and Courses

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* Total credits for the general education component must equal 72 semester hour credits or 108 quarter hour credits. (Each quarter hour is equivalent to two-thirds of a semester hour credit.)

To satisfy the concentration requirement, 9 credits must be earned in one subject area selected by the candidate in humanities, social sciences or natural sciences/mathematics.

** In addition to the minimum of 15 credits, six more credits must be earned in *EITHER* social sciences or natural sciences/mathematics or a combination, for combined total of 36 credits in these two areas.

ing. It includes knowledge of nursing organizations, professional code of ethics, nursing management, current issues, research concepts, peer review and the interdisciplinary aspects of professional nursing practice.

2. *Health Support*

Content to be tested is organized around major health problems. Emphasis will be placed on nursing actions related to prevention, teaching and counseling, screening and early detection with regard to the need of clients whether individuals, families or communities. Consideration will be given to all age groups, a variety of health care settings, and the physical, psychological and sociocultural aspects of health and illness. Use of the nursing process in the professional practice of nursing as it relates to major health problems will be evaluated throughout the examinations.

3. *Health Restoration*

Content to be tested is organized around major health problems, with emphasis placed on nursing actions related to cure, alleviation, rehabilitation, adaptation and restoration. Content focuses on individuals of all ages, on families, and on primary, acute and long-term situations as well as the physical, psychological, social and cultural aspects of illness. Use of the nursing process in the professional practice of nursing will be evaluated throughout the examinations.

4. *Clinical Performance*

This performance examination assesses the candidate's ability to perform the technical portion of nursing including the competencies of planning, making clinical judgments and implementing the manipulative skills necessary to administer nursing care. The examination is administered entirely in a hospital setting and requires 2½ days primarily on weekends. It involves the application of nursing process in caring for several child and adult patients, evaluated one at a time. To be eligible for the Clinical Performance Examination, candidates must be enrolled in the Regents External Degree Nursing Program and must have satisfied the Health Restoration requirement. This examination is by appointment only and is mandatory for *all* candidates unless already passed in the New York Regents external associate degree nursing program.

5. *Health Assessment Performance*

This examination evaluates the candidate's ability to perform a health assessment of a generally healthy individual (who is a paid subject, not an actual client). It includes a physical examination and health history of the client. It evaluates the candidate's ability to obtain and record essential information, summarize findings and make recommendations based on an analysis of the health assessment. This examination is administered by appointment, primarily on weekends, and requires approximately 4-5 hours. To be eligible, candidates must be enrolled in the BSN program.

6. *Professional Performance*

This examination focuses on skills and use of knowledge that comprise professional nursing practice on behalf of individuals, families, and communities. It focuses on the complexity of situations whether acute, long term, or primary, and tests the candidate's ability to use a wide variety of resources and strategies in assisting clients. Competencies to be tested include those related to teaching, management of client care, leadership, research, collaboration, clinical decision making and relating with others. This is an examination using video-recorded vignettes to present comprehensive and complex data to test the candidate's knowledge and skills in the designated dimensions of professional practice. To be eligible for this final nursing examination, candidates must be enrolled in the BSN program and must have met all other nursing requirements mandatory for all candidates. Administered by appointment.

B. Methods of Satisfying Nursing Component Requirements

1. *Regents External Degree Nursing Examinations (REDN)*

Seven nursing examinations are under development to be used in evaluating the nursing areas described above.

a. Professional Strategies
b. Health Support, Area I
c. Health Support, Area II

expected to be available by November 1978

d. Health Restoration, Area I*
e. Health Restoration, Area II*

expected to be available in late 1979

f. Clinical Performance Examination in Nursing—currently available
g. Health Assessment Performance Examination—expected to be available spring 1978
h. Professional Performance Examination—expected to be available in early 1979

2. *Waiving Nursing Examinations*

a. By college courses—Baccalaureate level college nursing courses submitted for transcript review may be used to waive the following examinations if they meet the specified criteria: Health Support, Health Restoration, Professional Strategies and the Health Assessment Performance Examination. Courses from accredited educational institutions will be reviewed if the criteria are met:

(1) Courses from a baccalaureate program accredited by the appropriate nursing or higher education authority of that state.

(2) Courses from fully accredited foreign baccalaureate nursing programs.

(3) Military education nursing courses that have been evaluated at the baccalaureate level by the Office on Educational Credit of the American Council on Education.

To waive nursing examinations the courses submitted *must* meet the following three criteria:

a) Must have been completed within five years prior to enrollment in the Regents External Degree Program-BSN.

b) Must cover equivalent content to that of the examination for which waiver is sought.

c) Must carry a grade of "C" or better.

Health Assessment Performance Examination:

Courses submitted for waiver of the Health Assessment Performance Examination must meet the following additional criteria:

d) Must have been taken in a program administered totally by nurses (expert in the subject) or jointly directed by nurses and physicians.

e) Must have included both theory and a preceptorship.

f) Must have included a formal evaluation for theory and performance.

To be reviewed for transfer credit, course descriptions and outlines of content must be submitted along with the official college transcripts to the Registrar of the Regents External Degree Program from the registrar of college(s) previously attended.

PLEASE NOTE: Transcript evaluations are offered as a regular service to all candidates only after they have enrolled in the program.

b. By recognized proficiency examinations

(1) The nursing faculty has approved the use of 3 College Proficiency Examinations (NY-CPE or ACT-PEP) to meet the Health Restoration I and II requirements until these new REDN exams are available. Since it is expected that Health Restoration I and II will be ready for administration in the fall of 1979, the faculty has established the cutoff dates for use of the 3 CPE's. In order to apply the 3 CPE's to meet the Health Restoration requirement, candidates:

a) Must have passed all 3 CPE's (Adult Nursing, Psychiatric-Mental Health Nursing, and Maternal-Child Nursing-baccalaureate level) between the February 1976 and the August 1979 test administration; and

* The existing 3 CPE's (Adult Nursing, Psychiatric-Mental Health Nursing, and Maternal-Child Nursing-baccalaureate level) can be used to meet this requirement. See 2b Waiving Nursing Examinations by recognized proficiency examinations.

b) Must officially enroll in the BSN External Degree Program no later than February 29, 1980.

NOTE: It is essential that candidates realize that these three examinations (NY-CPE or ACT-PEP) may be applied *only* if passing scores were obtained on examinations taken between February 1976, when new versions were introduced, and August 1979 test administration. This means that such tests taken before February 1976 may not be used to meet the Health Restoration requirement.

In addition, to apply the 3 CPE's, candidates *must enroll* in the RED-BSN program before *February 29, 1980.*

After completing the requirement of Health Restoration (by courses or examinations), the candidate is eligible to take the Clinical Performance Nursing Examination (CPNE).

Detailed content outlines for the new BSN examinations will be mailed to enrolled candidates on request. Study guides are being developed and will be made available on request by mid-1978. The CPNE study guide is available and may be obtained by enrolled candidates on request from the Albany Office.

(2) The Clinical Performance in Nursing Examination requirement will be waived for BSN candidates *only* if it was successfully completed while enrolled in the Regents External Associate Degree Nursing Program.

C. Testing Locations

1. *New York*—CPE and RED written examinations are administered at 12 testing centers located throughout New York State: Albany, Buffalo, Canton, Elmira, Long Island, New Paltz, New York City, Plattsburgh, Rochester, and Syracuse.

2. *Outside New York State and U.S. Military*—All written Regents External Degree Examinations and most New York College Proficiency Examinations are available outside New York State under the auspices of the American College Testing Program through its Proficiency Examination Program (ACT-PEP). For application forms and specific information about testing outside New York contact:

Director
Proficiency Examination Program
American College Testing Program
P.O. Box 168
Iowa City, Iowa 52240

D. Testing Dates

NY-CPE and REDE and ACT-PEP exams are offered each February, May, August, and November. Exact dates are found on the application forms. All performance examinations are administered only in specific locations in New York State and only by appointment made through the REDP central office.

E. Testing Agencies

Specific information about tests other than Regents External Degree and College Proficiency Examinations should be obtained from those agencies. The addresses to write to are:

College-Level Examination Program (CLEP)
Box 1824
Princeton, New Jersey 08540

Advanced Placement Examinations (AP)
Box 2815
Princeton, New Jersey 08540

Graduate Record Examinations (GRE)
Box 995
Princeton, New Jersey 08540

Undergraduate Program Field Tests (UP)
(write to the RED-CPE office)

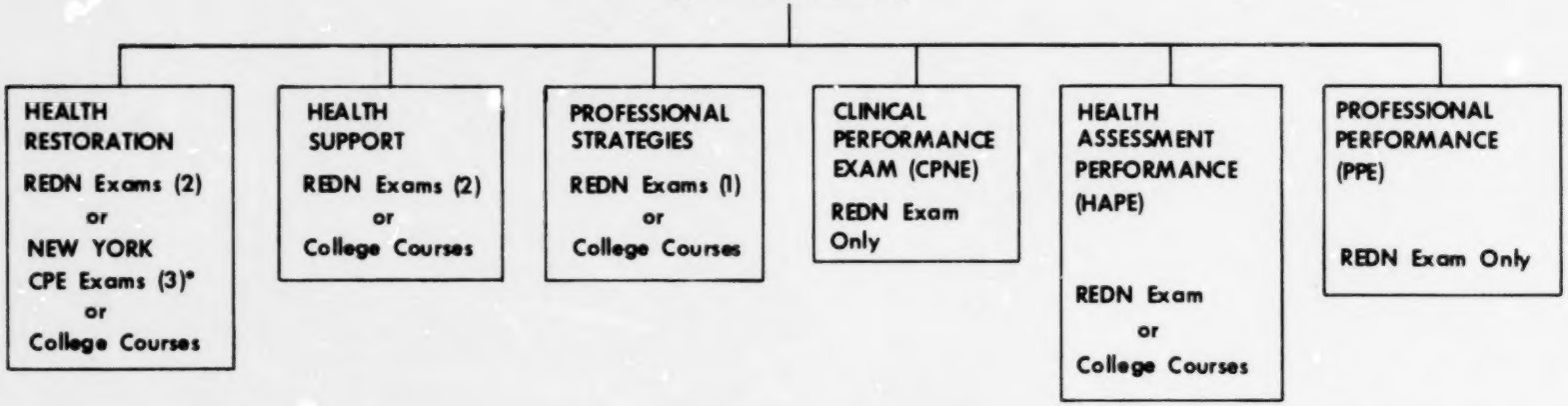
DANTES/USAFI
A listing of DANTES/USAFI examinations that can be used to meet general education requirements is included in the RED-CPE catalog.

F. Costs

Fees for some of the BSN examinations have not yet been determined since the tests will be under development over the next year. However, the following fees or estimates have been established:

New York Regents External Degree
Bachelor of Science (Nursing)

NURSING COMPONENT
(8 Examinations)



Key: REDN — Regents External Degree Nursing Examinations
NY-CPE — New York College Proficiency Examinations
(Out-of-State as ACT-PEP)

* PLEASE NOTE: The 3 following examinations (Adult Nursing, Psychiatric/Mental Health Nursing and Maternal/Child Nursing-baccalaureate level) can be used to meet the requirements for Health Restoration I & II if they are completed between the February 1976 and August 1979 test administrations *and* if the candidate officially enrolls in the RED-BSN no later than February 29, 1980.

1. *Enrollment:* This fee covers the costs of enrolling in the program and for establishing an individual file for evaluation purposes..... $75.00

2. *Transfer from one Regents External Degree Program to Another:* Candidates who enrolled in any Regents External Degree Program prior to April 1, 1976 and who now wish to transfer into another external degree program are required to pay an additional records fee for this service..... $25.00

3. *Annual Records Maintenance Fee:* This is a yearly fee to maintain uninterrupted enrollment and the candidate's academic record. This fee is usually billed in March for candidates enrolled prior to October of the previous year..... $50.00

4. *Written Nursing Examinations:* (estimated)

   a. Professional Strategies (1 exam)..... $35.00

   b. Health Support (2 exams).... $35.00 ea.

   c. Health Restoration (2 exams)*..... $35.00 ea.

   * *Special note:* As an interim measure, the following three New York College Proficiency Examinations in Nursing may be used to meet the Health Restoration requirement:

   Adult Nursing..... $35.00

   Maternal/Child Nursing-baccalaureate level..... $35.00

   Psychiatric/Mental Health Nursing..... $30.00

5. *Nursing Performances Examinations:*

   a. Clinical Performance in Nursing Examination (2½ day exam)..... $350.00

   b. Health Assessment Performance Examination..... Cost to be determined

   c. Professional Performance Examination..... Cost to be determined

6. Graduation and Diploma..... $25.00

7. General Education: Costs for the general education will vary depending on the methods used to meet these requirements.

IV. HOW TO BEGIN

A. The New York Regents External Degree Programs in Nursing include an Associate in Science (Nursing), Associate in Applied Science (Nursing) and a Bachelor of Science (Nursing). Those candidates who are not already Registered Nurses may want to consider obtaining an associate degree in nursing first and then, after becoming licensed as an RN, enrolling in the Bachelor of Science (Nursing) Degree Program. This alternative would allow candidates to work as Registered Nurses while meeting requirements for the Bachelor of Science (Nursing) Degree. This could be an important consideration for some individuals who otherwise would have limited opportunities for learning experiences.

B. Individuals interested in enrolling should obtain the catalog from the central office. After reviewing degree requirements, candidates should decide whether or not the external degree is the best way for them to obtain a college degree, given their individual circumstances. The external degree approach requires a great deal of self-discipline and perseverance as well as the ability to learn independently or with minimum assistance. No courses of instruction or supervised clinical experience is provided. Candidates may take college courses, form small study groups, employ a tutor or study independently for the examinations. Candidates are responsible for their own learning of theory and clinical competencies.

C. To enroll, candidates should complete and return the enrollment form to the program office, with a check for $75 payable to The University of the State of New York. Enrollment in the program is possible any day of the year and is complete after the form and fee have been received. Official transcripts should be sent only after enrollment has been acknowledged by the registrar's office.

D. Candidates are expected to plan their own program of study based on previous nursing and collegiate background, and current goals. The time schedule and study plan should take into account that some examinations currently are available and that others are still being developed. There is no time limit for completing the program. Individuals may move through the program at their own pace. A list of volunteer nursing advisors in New York State is available. Those in other states should contact the central office for assistance or clarification.

E. Candidates can satisfy the general education portion of the degree program by taking examinations or college courses, or transferring prior college credits in accordance with these requirements. Recognized proficiency examinations are listed below.

F. Candidates may begin to meet nursing requirements by taking the nursing examinations currently available as previously described. Study guides are available and candidates can take these examinations as soon as they feel ready.

G. Candidates may begin general study and preparation for the other nursing examinations at any time. Specific study guides will be available by mid-1978; examination content outlines are available on request. The Health Assessment Performance Examination will be available in spring 1978. Admission to the Professional Performance Examination is limited to those who have completed all other nursing requirements.

H. Because candidates can proceed at their own pace and use a variety of approaches to meet requirements, they are individually responsible for requesting study guides, examination application forms, and other materials whenever appropriate to their circumstances. Such forms and materials are *not* mailed automatically. Read directions carefully for deadlines for application to take examinations, in or out of state.

I. Candidates residing in New York State should correspond with the central office in Albany regarding study guides and applications for examinations (NY-CPE's and REDE's); those in other states should obtain these forms from the ACT-PEP office in Iowa City. All candidates should correspond with the Albany REDP office regarding enrollment, program advisement, transcript evaluation, etc. ACT is responsible *only* for the administration of examinations outside New York State.

J. To request materials from the central office, use the form at the back of this degree description.

On the following page, you find a worksheet designed to help you to determine your status and monitor your progress in meeting the BSN degree requirements.

1. Read this degree description carefully to be certain that you understand all of the requirements.
2. Review your own past academic records to determine whether you have previous college credits that may be applied to meet some of the requirements.
3. Using the worksheet, list the college courses and/or proficiency examinations you have taken in general education subjects. Indicate: a) whether the course or examination is a humanities, social sciences, natural sciences/math or elective subject, b) the number of credits, and c) the grade you received. Listing the date also is helpful. Remember, there is *no* time restriction for transferring general education courses/exams.
4. Note the total number of credits you already have earned in each area of the general education requirements to help you determine the areas in which you need to earn additional credits. Decide which courses or examinations you plan to take in order to complete requirements.
5. Indicate which BS level nursing courses or examinations you have successfully completed within the five-year period prior to enrollment in the external degree.
6. If you believe you have collegiate nursing courses that can be used to waive nursing examinations, you should enroll and have these evaluated by the nursing transcript committee.

NOTE: The attached worksheet is not intended to substitute for the official status report sent to enrolled candidates by the registrar's office. However, using it as described is very helpful prior to contacting an advisor or the program advisor in the central office. If you have questions regarding the classification of courses, the use of collegiate courses to waive nursing examinations, or the methods to be used in meeting requirements, contact the central office. The list at the end of this booklet is a helpful guide for classifying courses and tests. If you plan to enroll in the Regents External Degree Program be certain to obtain the complete catalog.

Candidate Preliminary Worksheet

Directions: List any courses or examinations you already have completed and fill in required information for each column. Then list courses or exams you *plan* to take to complete all degree requirements. Tally the number of credits in each category and compare with stated requirements.

COLLEGE-LEVEL WORK

	Date	Grade	Humanities (24)	Soc. Sciences (15)	Nat. Sciences/ Math (15)	Electives (12)	Adult Nursing	Psych. Mental Health Nsg.	Mat./Child Nsg. baccalaureate	Health Support Area I	Health Support Area II	Professional Strategies	CPNE	HAPE	PPE
				(+6)			Health Restoration								
List general education courses/ examinations															
List baccalaureate level nursing examinations and/or courses															
Total															
(It may be helpful to use pencil so that you can keep a running total as you earn credits.)															

Candidate Preliminary Worksheet

Example: This is a sample worksheet for Mary Q., R.N., who completed a diploma nursing program in 1967. She is transferring credits earned at two colleges plus scores from two proficiency examinations.

COLLEGE-LEVEL WORK

(+6) | Health Restoration

	Date	Grade	Humanities (24)	Soc. Sciences (15)	Nat. Sciences/ Math (15)	Electives (12)	Adult Nursing	Psych. Mental Health Nsg.	Mat./Child Nsg. baccalaureate	Health Support Area I	Health Support Area II	Professional Strategies	CPNE	HAPE	PPE
List general education courses/ examinations															
Hudson Valley CC (1965–66)															
Eng Lit I		B	3												
Eng Lit II		B	3												
Art		C	3												
SUNY-Albany (1974–75)															
Introduction to Psychology		B		3											
Chemistry + Lab		A			5										
NY-CPE															
Anatomy + Physiology	11/76	52*			6										
List baccalaureate level nursing examinations and/or courses															
Adult Nursing	5/77	48*					X								
* These are standard scores, on a scale of 20–80, where 45 is passing															
C= Complete															
Total			9	3	11		C								
(It may be helpful to use pencil so that you can keep a running total as you earn credits.)															

NURSING ADMINISTRATIVE STAFF

The nursing degrees are directed by the Coordinator and her staff. Requests for information about the baccalaureate or associate degrees in nursing should be directed to one of the following staff:

Carrie B. Lenburg, Coordinator, Nursing Degrees
Deborah S. Rapaport, Administrative Associate
Kathleen Bellinger, Research Assistant
Renée Kogan, Administrative Assistant

Regents External Degree Staff

Gordon M. Ambach, President, The University of the State of New York
Donald J. Nolan, Director, Regents External Degree Program
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Robert R. Anstett, Registrar, Regents External Degree Program
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Overall Committee on
Regents External Degrees in Nursing

Genrose J. Alfano, Loeb Center for Nursing and Rehabilitation, Montefiore Hospital Medical Center
Virginia L. Barker, Alfred University, College of Nursing and Health Care
Rose M. Channing, Middlesex County Community College, Division of Health Technologies
Anne Kibrick, Boston State College, School of Nursing
Mildred L. Montag, Professor Emeritus, Teachers College, Columbia University
Mildred M. Norman, Harlem Hospital Center, School of Nursing
Sibyl G. Norris, Syracuse University, School of Nursing
Irene Pagel, Adelphi University, School of Nursing
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Enda M. Scanlon, Misericordia Hospital, School of Nursing
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Kathleen M. Sward, State University of New York at Binghamton, School of Nursing
Margaret G. Tyson, State University of New York at Binghamton, School of Nursing
Beverly A. Warner, Mohawk Valley Community College, Department of Public Service, Health and Social Science
Marion H. Weber, Monroe County Department of Health

APPROVED EXAMINATIONS FOR FULFILLING THE BACHELOR OF SCIENCE (NURSING) GENERAL EDUCATION REQUIREMENTS

CPE* = College Proficiency Examination Program
REDP* = Regents External Degree Program
AP = Advanced Placement (College Board) Examinations
CLEP = College-Level Examination Program
GRE = Graduate Record Examination Advanced Test
UP = Undergraduate Program Field Test
DANTES = Defense Activity for Non-Traditional Education Support (formerly USAFI)

* Outside New York State, most of these tests are available through ACT-PEP.

PREPARED BY	AREA AND TITLE	CREDITS
	Humanities	
CLEP	American Literature	6
CPE	American Literature: Beginning to Civil War	3
CPE	American Literature: Civil War to Present	3
CLEP	Analysis and Interpretation of Literature	6
CPE	Applied Music, Minor Level	2
CPE	Applied Music, Major Level	4
AP	Art	6
UP	Art History	30
AP	Classics	6

PREPARED BY	AREA AND TITLE	CREDITS
CLEP	College French	6–12**
CLEP	College German	6–12**
CLEP	College Spanish	6–12**
UP	Drama and Theater	30
AP	English	6
CLEP	English Composition—Subject	6
CLEP	English Composition—General	3
CLEP	English Literature	6
AP	French	6
REDP	French (Battery A)	24
REDP	French (Battery B): Applied Linguistics	3
UP	French	30
GRE	French	39
CPE	Freshman English	6
CLEP	Freshman English	6
AP	German	6
REDP	German (Battery A)	24
REDP	German (Battery B): Applied Linguistics	3
UP	German	30
GRE	German	39
CLEP	Humanities—General	6
REDP	Italian (Battery A)	24
REDP	Italian (Battery B): Applied Linguistics	3
UP	Literature	30
GRE	Literature in English	39
AP	Music	6
UP	Music	30
GRE	Music	39
UP	Philosophy	30
GRE	Philosophy	39
CPE	Philosophy of Education	6*
REDP	Russian (Battery A)	24
REDP	Russian (Battery B): Applied Linguistics	3
UP	Scholastic Philosophy	30
CPE	Shakespeare	3
AP	Spanish	6
REDP	Spanish (Battery A)	24
REDP	Spanish (Battery B): Applied Linguistics	3
UP	Spanish	30
GRE	Spanish	39
	Social Sciences/History	
CPE	African and Afro-American History	6
CLEP	Afro-American History	3
CLEP	American Government	3
CLEP	American History	6
AP	American History	6
CPE	American History	6
CLEP	Behavioral Sciences for Nurses	6
CPE	Educational Psychology	3–6***
CLEP	Educational Psychology	3
UP	Economics	30
GRE	Economics	39
CPE	European History	6
AP	European History	6
REDP	French (Battery B): Civilization and Culture	3
CLEP	General Psychology	3
UP	Geography	30
GRE	Geography	39
REDP	German (Battery B): Civilization and Culture	3
UP	History	30
GRE	History	39
CPE	History of American Education	3
CLEP	History of American Education	3
CLEP	Human Growth and Development	3
CLEP	Introductory Macro-economics	3
CLEP	Introductory Micro-economics	3
CLEP	Introductory Micro-economics and Macro-economics	3
CLEP	Introductory Economics	6
REDP	Italian (Battery B): Civilization and Culture	3
UP	Political Science	30
GRE	Political Science	39
UP	Psychology	30
GRE	Psychology	39
REDP	Russian (Battery B): Civilization and Culture	3
CLEP	Social Sciences/History—General	6
CLEP	Sociology (Introductory)	6
UP	Sociology	30
GRE	Sociology	39
REDP	Spanish (Battery B): Civilization and Culture	3
CLEP	Western Civilization	6
	Natural Sciences/Mathematics	
CPE	Anatomy and Physiology	6
CLEP	Anatomy, Physiology, and Microbiology	6
AP	Biology	6
CLEP	Biology	6
CPE	Biology	6
UP	Biology	30
GRE	Biology	39
AP	Chemistry	6

* Graduate Level Examinations

** 6 credits for a score of 40 or more
12 credits for a score of 50 or more

*** Exams taken up to Oct. '72 were 6-credit exams, thereafter 3-credit exams were given.

PREPARED BY	AREA AND TITLE	CREDITS
UP	Chemistry	30
GRE	Chemistry	39
CLEP	College Algebra	3
CLEP	College Algebra and Trigonometry	3
GRE	Computer Science	39
CPE	Earth Science	6
CLEP	General Chemistry	6
CLEP	Geology	6
UP	Geology	30
GRE	Geology	39
CLEP	Introductory Calculus	6
CLEP	Introductory Calculus with Analytical Geometry	6
CLEP	Mathematics—General	6
AP	Mathematics	6
UP	Mathematics	30
GRE	Mathematics	39
CLEP	Microbiology	3
CLEP	Natural Sciences—General	6
AP	Physics	6
UP	Physics	30
GRE	Physics	39
CLEP	Statistics	3
CLEP	Trigonometry	3
	Electives	
CLEP	Accounting (Introductory)	6
UP	Business	30
CLEP	Chemistry (Clinical)	6
CLEP	Computer Programming, Elementary: Fortran IV	3
CLEP	Computers and Data Processing	3
CPE	Corrective and Remedial Instruction in Reading	9*
CPE	Criminal Investigation	3
CPE	Diagnosis and Remediation of Reading Problems	9*
UP	Education	30
GRE	Education	39
UP	Engineering	30
GRE	Engineering	39
REDP	French (Battery B): Professional Preparation (Teaching Methods)	3
REDP	German (Battery B): Professional Preparation (Teaching Methods)	3
CPE	Health Education I: Personal Health-Physical Aspects	12
CPE	Health Education II: Personal Health-Emotional and Social Aspects	12
CPE	Health Education III: Public Environmental Health	12
CLEP	Hematology	6
CLEP	Immunohematology and Blood Banking	6
CLEP	Introduction to Business Management	3
CLEP	Introductory Business Law	3
CPE	Introduction to Criminal Justice	3
CLEP	Introductory Marketing	3
CPE	Introductory Typewriting	3
CPE	Intermediate Typewriting	3–6*
REDP	Italian (Battery B): Professional Preparation (Teaching Methods)	3
CLEP	Money and Banking	3
UP	Physical Education	30
CPE	Reading Instruction in the Elementary School	6
REDP	Russian (Battery B): Professional Preparation (Teaching Methods)	3
REDP	Spanish (Battery B): Professional Preparation (Teaching Methods)	3
UP	Speech Pathology and Audiology	30
CLEP	Tests and Measurements	3
REDP	Business-Level I Accounting	6
REDP	Business-Level II Accounting	9
REDP	Business-Level III Accounting	12
REDP	Business-Level I Finance	9
REDP	Business-Level II Finance	9
REDP	Business-Level III Finance	12
REDP	Business-Level I Marketing	3
REDP	Business-Level II Marketing	9
REDP	Business-Level III Marketing	12
REDP	Business-Level I Operations Management	9
REDP	Business-Level II Operations Management	9
REDP	Business-Level III Operations Management	12
REDP	Business-Level I Management of Human Resources	6
REDP	Business-Level II Management of Human Resources	9
REDP	Business-Level III Management of Human Resources	12
REDP	Business-Business Environment and Strategy	6

* Graduate Level Examinations
** 6 credits for a score of 40 or more
12 credits for a score of 50 or more
*** Exams taken up to Oct. '72 were 6-credit exams, thereafter 3-credit exams were given.

* Candidates who do not already have credits in Introductory Typewriting will be granted 6 credits for successful completion of Intermediate Typewriting.